

Virtual Meeting of the IQAC held on 20th March 2021 from 2 pm

raniganjgirlscollege@gmail.com



Raniganj Girls College IQAC Meeting (20.03.2021)

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Time

2pm - 4pm (India Standard Time
- Kolkata)

Date

Sat Mar 20, 2021

Description

Sir/Madam,
An urgent extended IQAC,Raniganj Girls' College meeting will be held at 2 PM on 20.03.2021 (Saturday) on Google Meet . Principal Madam will Preside over the meeting.

Agenda:

1. Confirmation of the Privious meeting.
- 2.Reformation of the AQAR Committee.
- 3.Resignation of IQAC Co-ordinator and selection of New IQAC Co-ordinator.
- 4.Discussion of New Format of AQAR 2020-2021.
- 5.Discussion about SSR 2016-2021.
- 6.Miscellaneous.

Meeting Link : meet.google.com/oop-mvmv-yym

Meeting Code: oop-mvmv-yy

Thanks

Dr. Chhabi De
Principal
Raniganj Girls' College

Guests

- ✓ abhisekdgp@gmail.com
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The meeting held on the virtual platform on 20th March 2021 from 2pm was presided over by Dr Chhabi De, Principal, Raniganj Girls' College

Members Present

1. In Chair: Dr Chhabi De, Principal, Raniganj Girls' College
2. Ms Jyotika Waghela, IQAC Coordinator
3. Dr Anita Mishra, IQAC Joint Coordinator
4. Dr Pritha Goswami, NAAC Coordinator
5. Ms. Sandhya Dutta (De), Teachers' Representative, IQAC
6. Dr Alokkumar De, Teachers' Representative, IQAC
7. Dr Saumendra Sankar Desarkar, Teachers' Representative, IQAC
8. Mr Sukumar Paitandi, Technical Assistance, IQAC
9. Dr Jagannath Chakraborty, Governing Body Representative, RGC

Invited Members (alphabetically)

1. Dr Buddhadev Mallick, Assistant Professor of Zoology, RGC
2. Dr Geetanjali Basak, Assistant Professor of Microbiology, RGC
3. Dr Krishnadhan Sarkar, Assistant Professor of Mathematics, RGC
4. Dr Md Farooque Azam, Assistant Professor of Urdu, RGC
5. Dr Narayan Ray, Assistant Professor of Chemistry, RGC
6. Dr Santanu Niyogi, Assistant Professor of English, RGC
7. Dr Shahnoor Hossain, Assistant Professor of Urdu, RGC
8. Dr Sima Mandal, Assistant Professor of Botany, RGC
9. Dr Sukanta Rana, Assistant Professor of Zoology, RGC
10. Dr Umesh Chandra Halder, Assistant Professor of Zoology, RGC
11. Mr Abhijit Kumar Dutta, Assistant Professor of Botany, RGC
12. Mr Abhishek Banerjee, Assistant Professor of English, RGC
13. Mr Abu Taher, Assistant Professor of Bengali, RGC
14. Mr Ansuman Ray, SACT, Department of Microbiology, RGC
15. Mr Anupam Dutta, Assistant Professor of Sanskrit, RGC
16. Mr Arindam Changder, SACT, Department of Physics, RGC
17. Mr Bimal Banerjee, Assistant Professor of Philosophy, RGC
18. Mr Chandan Mati, Clerk, RGC
19. Mr Manirul Islam, Assistant Professor of English, RGC
20. Mr Rahul Bhattacharya, Clerk, RGC
21. Mr Soumen Roy, Assistant Professor of Botany, RGC
22. Mr Suhas Chand Kapur, Assistant Professor of History, RGC
23. Mr Susanta Ghosh, Assistant Professor of Commerce, RGC

24. MrTuhinSubhra Ghosh, Assistant Professor of Zoology, RGC
25. Ms Barnali Saha Biswas, Accountant, RGC
26. Ms Bela Mondal, Librarian, RGC
27. MsBidisha Bhattacharya, SACT, Department of English, RGC
28. MsRumelaSaha, SACT, Department of English, RGC

Minutes of the Meeting:

Agenda 1. The minutes of the last meeting were read out and confirmed unanimously without any modification.

Agenda 2. Following the decision taken in the last IQAC meeting to include the new incumbents of the college in the different Criteria based Committees for the smooth preparation of the AQAR 2020-21 and the NAAC SSR, the Committees under Criterion I to Criterion VII were reformed as stated below. The Principal also considered the names of certain State Aided College Teachers (SACT) for inclusion in the different Criteria based Committees.

Part A and Extended Profile of AQAR

J Waghela, A Mishra, S Paitandi

Criterion I

Swarbhanu Mitra, Narayan Ray, Umesh Chandra Halder, TuhinSubhra Ghosh, Sukanta Rana

Criterion II

Rituparna Ghosh, Anupam Dutta, Krishnadhan Sarkar, Manirul Islam, Susanta Ghosh, GeetanjaliBasak, SukumarPaitandi, Rahul Bhattacharya, Chandan Mati

Criterion III

Sima Mandal, Jagmohan Singh, BuddhadevMallick, Abu Taher, Soumen Roy (Pol. Sc), MarjinaKhatun, JayashreeModak, TusharKanti Banerjee , ArindamChangder, RumelaSaha, Bidisha Bhattacharya

Criterion IV

MitaliBasu, SaumendraSankarDesarkar, Santu Ghosh, Bela Mondal, Falguni Chatterjee, Barnali Biswas

Criterion V

FarooqueAzam, Bimal Banerjee, Abhijit Kumar Dutta,SuhasChandKapur, Subodh Prasad Rajak, Shahnoor Hossain, Ansuman Ray, KausarParveen, ShantiramMajhi

Criterion VI

Santanu Niyogi, Abhishek Banerjee

Criterion VII

S Dutta (De), Pritha Goswami, ManirulIslam,Sukanta Rana, Soumen Roy (Bengali), RumelaSaha

Agenda 3. The matter of resignation tendered by the IQAC Coordinator, Ms Jyotika Waghela, on grounds of health condition, was deliberated upon by the house. In the given circumstances, it was unanimously decided that with the acceptance of the resignation of the aforesaid incumbent as the IQAC Coordinator, the Joint Coordinator of IQAC, Dr Anita Mishra be selected as the new IQAC Coordinator.

Further, the Principal requested the outgoing Coordinator, Ms Jyotika Waghela, who is a member of the IQAC Committee and the senior most teacher of the college, to guide the college in the capacity of "Advisor to IQAC" in the preparation of AQAR 2020-21 the NAAC SSR and other IQAC activities with her knowledge and experience.

Agenda 4 & Agenda 5. The NAAC Coordinator, Dr Pritha Goswami made a power point presentation to the house on the new format of AQAR introduced from the prevalent academic session 2020-21 by NAAC and the components of NAAC SSR.

Agenda 6. Under Miscellaneous, the Principal broached the topic of mushroom cultivation to be initiated in the college after the completion of West Bengal Assembly Elections. She also suggested the organization of webinars on cross cutting issues like Gender sensitization, Ethics or Professional Ethics, Human Values, Environment and Sustainability, Intellectual Property Rights and the like by different departments of the college for the session 2020-21.

The Principal also requested the members present to share with Mr Chandan Mati and the office of the college, photographs pertaining to different departmental activities. In this aspect, Dr Jagannath Chakraborty, Governing Body Representative, RGC suggested certain techniques of categorization in organizing the photo gallery of the college website.

Dr Jagannath Chakraborty also made three important suggestions keeping in mind the forthcoming assessment and accreditation of the college by NAAC.

- To compile the records for online classes conducted by the teachers of the college from different web platforms during the lockdown under COVID-19 pandemic situation
- To prepare and keep ready a "COVID Period Perspective Plan" highlighting the role of the college in helping the learners through conducting online classes, providing e-study material, instances of waiver of tuition fees of students, etc.
- To create an Alumni Directory of the college by taking recourse to different social media platforms like Facebook, WhatsApp, etc. and also creating and hosting a google form link on the college website as "Alumni Feedback Form" to elicit responses from the alumni of the college

The house welcomed the idea of "Faculty Exchange Programme" with peer institutions or institutions of higher learning raised by Mr Ansuman Ray, SACT, Department of Microbiology, and decided to adopt the programme for the benefit of the college.

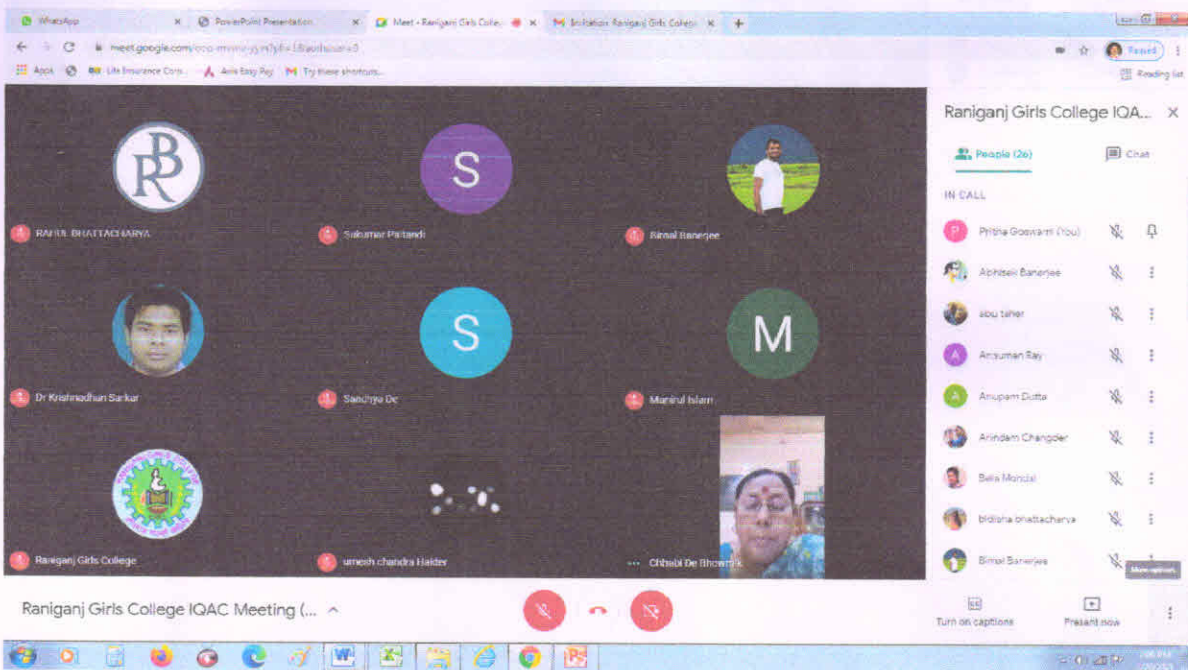
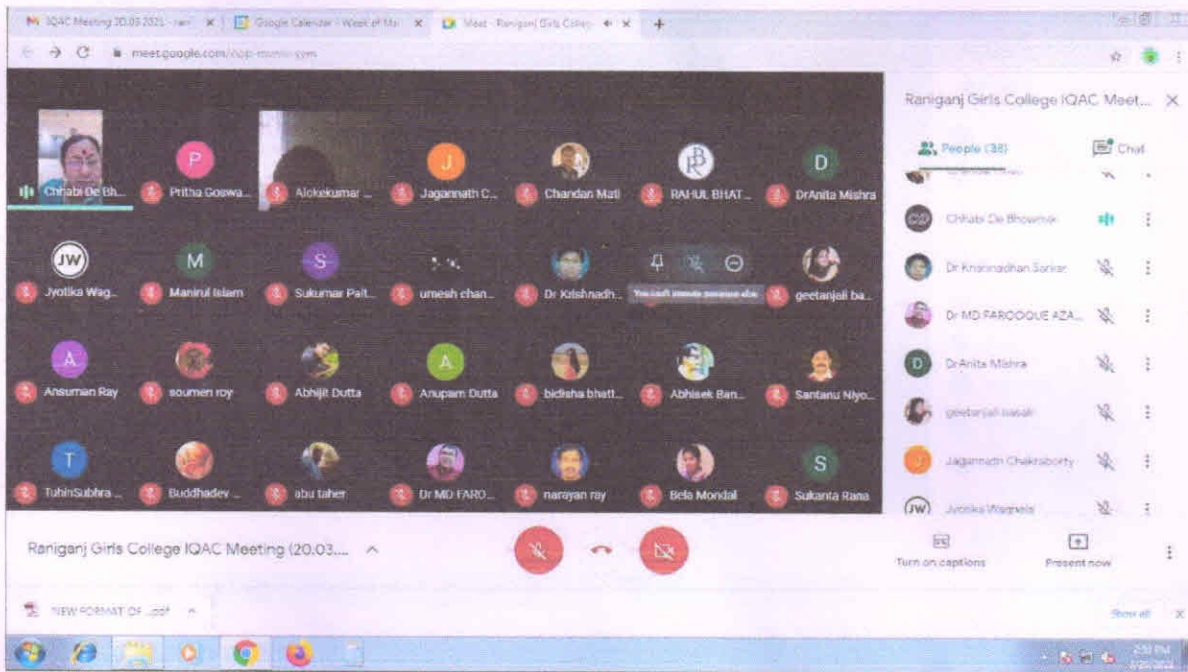
As there was no other agenda to discuss, the meeting ended with a vote of thanks to the Chair.

Chhabi De
Principal

Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. Searsole Rajbari-713106
Dist-Paschim Bardhaman, (W.B.)

Screenshots of the Meeting held on the virtual platform on 20th March 2021 from 2pm



WhatsApp | PowerPoint Presentation | Meet - Raniganj Girls College | Invitation: Raniganj Girls College

meet.google.com/lonp-mymv-yym?pli=1&authuser=0

Apps | Life Insurance Corp... | Axx Easy Pay | Try these shortcuts...

Raniganj Girls College IQAC Meeting (...)

Turn on captions | Present now

WhatsApp | PowerPoint Presentation | Meet - Raniganj Girls College | Invitation: Raniganj Girls College

meet.google.com/lonp-mymv-yym?pli=1&authuser=0

Apps | Life Insurance Corp... | Axx Easy Pay | Try these shortcuts...

Raniganj Girls College IQAC Meeting (...)

Turn on captions | Present now

Virtual Meeting of the IQAC held on 3rd April 2021 from 11.30am

iqac.rgc@gmail.com



RANIGANJ GIRLS' COLLEGE IQAC MEETING ON 03.04.2021

Created by: iqac.rgc@gmail.com · Your response: ✓ Yes, I'm going

Time

11:30am - 1:30pm (India
Standard Time - Kolkata)

Date

Sat Apr 3, 2021

Description

An urgent extended virtual meeting of IQAC will be held on 3rd April 2021 at 11.30 am. All the members of IQAC and invitee members are requested to attend the meeting positively.

Agenda

1. Confirmation of the minutes of the previous meeting
2. Discussion regarding the preparation of AQAR (new format) and SSR by Criterion I
3. Discussion regarding the preparation of AQAR (new format) and SSR by Criterion II
4. Miscellaneous

Thank you
Dr Chhabi De
Principal
Raniganj Girls' College

Guests

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The meeting held on the virtual platform on 3rd April 2021 at 11.30am was presided over by Dr Chhabi De, Principal Raniganj Girls' College

Members Present

1. In Chair: Dr Chhabi De, Principal, Raniganj Girls' College
2. Dr Anita Mishra, IQAC Coordinator
3. Dr Pritha Goswami, NAAC Coordinator
4. MsJyotikaWaghela, Advisor, IQAC
5. Dr Swarbhanu Mitra, Teachers' Representative, IQAC
6. DrAlokkumar De, Teachers' Representative, IQAC
7. DrSaumendraSankarDesarkar, Teachers' Representative, IQAC
8. MrSukumarPaitandi, Technical Assistance, IQAC

Invited Members Present (alphabetically)

1. DrGeetanjaliBasak, Assistant Professor of Microbiology, RGC
2. DrKrishnadhan Sarkar, Assistant Professor of Mathematics, RGC
3. Dr Narayan Ray, Assistant Professor of Chemistry, RGC
4. DrRituparna Ghosh, Assistant Professor of Geography, RGC
5. DrUmesh Chandra Halder, Assistant Professor of Zoology, RGC
6. MrChandan Mati, Clerk, RGC
7. MrManirul Islam, Assistant Professor of English, RGC
8. Mr Rahul Bhattacharya, Clerk, RGC
9. MrSusanta Ghosh, Assistant Professor of Commerce, RGC

Minutes

Agenda 1. The minutes of the last meeting were read out and confirmed unanimously without any modification.

Agenda 2 & Agenda 3. The NAAC Coordinator, Dr Pritha Goswami presented to the house in details the methodology to be followed in the preparation of the AQAR 2020-21 as well as the SSR (2016-21) under **Criterion I (Curricular Aspects)** and **Criterion II (Teaching – Learning and Evaluation)** with the aid of power point presentations.

In the doubt clearing session that followed the presentations, the Principal of the college clarified in details the issue regarding “full time teachers against sanctioned posts” (Criterion 2, Key Indicator- 2.4- Teacher Profile and Quality, Metrics No. 2.4.1) as raised by Criterion 2 committee member, Dr Krishnadhan Sarkar.

In clarification to the issue regarding the “experience of full time teachers in the same institution” (Criterion 2, Key Indicator- 2.4- Teacher Profile and Quality, Metrics No. 2.4.3), the members agreed with the Principal to provide information on the experience of the aforesaid incumbents in years, months and days. It was also decided that DrKrishnadhan Sarkar will carry out the necessary conversion of the experience of the teachers in years as required in the Data Template 2.4.3 related to AQAR and SSR provided by NAAC.

On the issue related to providing “PAN” of all full time teachers as required in the same Data Template (2.4.3), it was decided that clarification will be sought about the matter on the NAAC portal of the college.

The matter pertaining to the frequency of conducting of the exercise on Student Satisfaction Survey (SSS) by the college was raised by Criterion 2 committee member, DrRituparna Ghosh. In clarification to the matter, the Principal requested the committee to repeat the exercise for the forthcoming even semesters of the current session 2020-21 and subsequently analyse and prepare a report on the same.

Related to the matter of providing student data to NAAC for SSS, the instance of the two learners (siblings) using the same mobile number and email address was brought to the notice of the house by Criterion 2 committee member, Mr Manirul Islam. The house after deliberation requested the incumbent to ask the concerned students to submit separate mobile numbers and email address to the college office as soon as possible and help in updating the college database.

4. As there was no other agenda to discuss under miscellaneous, the meeting ended with a vote of thanks to the Chair.

Chhali De
Principal

Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. Searsole Rajbari-713358
Dist-Paschim Bardhaman, (W.B.)

Screenshots of the Virtual Meeting held on 3rd April 2021 at 11.30am

Raniganj Girls College is presenting

2.4 Teacher Profile and Quality

2.4.1 (QnM) Average percentage of full time teachers against sanctioned posts during the last five years

- ▶ Number of full time teachers
- ▶ Number of sanctioned posts

Formula:

$$\text{Percentage per year} = \frac{\text{Number of full time teachers}}{\text{Number of sanctioned posts}} \times 100$$

$$\text{Average percentage} = \frac{\sum \text{Percentage per year}}{5}$$

Participants visible in the meeting:

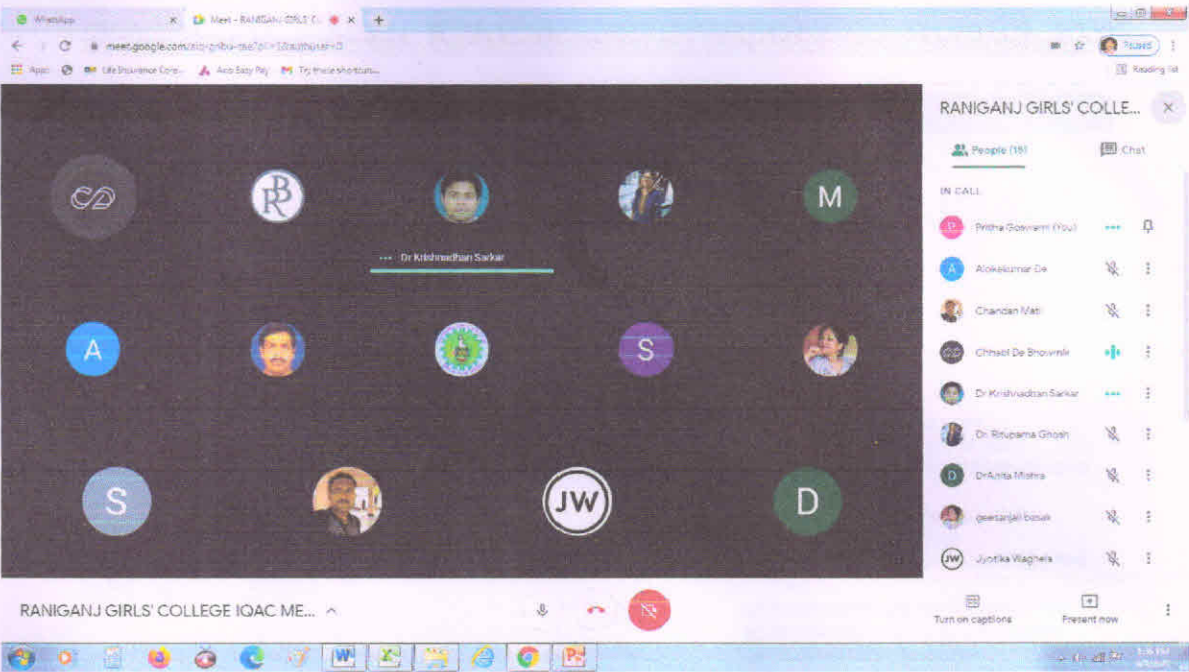
- Chandan Maib
- Abokumar De
- Marinul Islam
- raniganj roy
- Raniganj Girls C...
- Sudamoni Pattanai
- geetanjali boasal
- RAHUL BHATTA...
- raniganj roy
- Chhatai De Bhow...
- Dr. Krishnaadha...
- Saumendra Sen...
- Dr. Ittiparna Ch...
- Jyotiika Waghla
- Sumania Ghosh

Meeting controls: Turn on captions, Raniganj Girls College is presenting, Reading list.

Participants visible in the meeting:

- Chhatai De Bhowmik
- A
- S
- JW
- D
- M
- S
- JW
- D

Meeting controls: Turn on captions, Present now.



Virtual Meeting of the IQAC held on 5th April 2021 from 2.30 pm

iqac.rgc@gmail.com



IQAC MEETING on "DEPARTMENTAL PROFILE"

Created by: iqac.rgc@gmail.com · Your response: ✓ Yes, I'm going

Time

2:30pm - 4pm (India Standard
Time - Kolkata)

Date

Mon Apr 5, 2021

Description

Dear Sir/Madam,

An extended Virtual meeting of IQAC, Raniganj Girls' College will be held on 05/04/2021 at 02.30 P.M. Principal Madam Preside over the Meeting.

Agenda:

1. Confirmation of Previous meeting.
2. Discussion regarding Preparation of "Departmental Profile" of the different academic departments.
3. Miscellaneous.

Thanks

Dr. Anita Mishra
IQAC Coordinator
Raniganj Girls' College

Guests

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My Notes

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- udavketan24@gmail.com

The virtual meeting held on 5th April 2021 was presided over by Dr Chhabi De, Principal, Raniganj Girls' College

Members Present:

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4. Ms Jyotika Waghela, Advisor, IQAC
5. Ms. Sandhya Dutta (De), Teachers' Representative, IQAC
6. Dr Swarbhanu Mitra, Teachers' Representative, IQAC
7. Dr Alok Kumar De, Teachers' Representative, IQAC
8. Dr Saumendra Sankar Desarkar, Teachers' Representative, IQAC
9. Mr Sukumar Paitandi, Technical Assistance, IQAC
10. Mr Falguni Chatterjee, Representative of the Non-Teaching Staff, IQAC

Invited Members Present (alphabetically)

1. Dr Buddhadev Mallick, Assistant Professor of Zoology, RGC
2. Dr Jagmohan Singh, Assistant Professor of Hindi, RGC
3. Dr Krishnadhan Sarkar, Assistant Professor of Mathematics, RGC
4. Dr Md. Farooque Azam, Assistant Professor of Urdu, RGC
5. Dr Narayan Ray, Assistant Professor of Chemistry, RGC
6. Dr Rituparna Ghosh, Assistant Professor of Geography, RGC
7. Dr Santanu Niyogi, Assistant Professor of English, RGC
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15. Mr Arindam Changder, SACT, Department of Physics, RGC
16. Mr BC Mahata, SACT, Department of Chemistry, RGC
17. Mr Bimal Banerjee, Assistant Professor of Philosophy, RGC
18. Mr Chandan Mati, Clerk, RGC
19. Mr Dipankar Chakraborty, SACT, Department of Geography
20. Mr Krishna Singh, SACT, Department of Hindi, RGC
21. Mr Manirul Islam, Assistant Professor of English, RGC
22. Mr Md Halim, SACT, Department of Urdu, RGC
23. Mr Papai Mondal, SACT, Department of Education, RGC
24. Mr Partha Mondal, SACT, Department of Physics, RGC
25. Mr Rahul Bhattacharya, Clerk, RGC
26. Mr Rajendra Mahato, SACT, Department of Hindi, RGC
27. Mr Rajib Ghosh, SACT, Department of Psychology, RGC
28. Mr Shantimoy Mondal, SACT, Department of Classical Vocal, RGC
29. Mr Somen Kumar Roy, Assistant Professor of Bengali, RGC
30. Mr Soumen Roy, Assistant Professor of Political Science, RGC
31. Mr Subodh Prasad Rajak, Assistant Professor of Political Science, RGC

32. MrSuhas Chand Kapur, Assistant Professor of History, RGC
33. MrSukanta Rana, Assistant Professor of Zoology, RGC
34. MrSusanta Ghosh, Assistant Professor of Commerce, RGC
35. MrTuhinSubhra Ghosh, Assistant Professor of Zoology, RGC
36. MrUdayBagdi, SACT, Department of Bengali, RGC
37. MrZubairFaruqi, SACT, Department of Urdu, RGC
38. Ms Amrita Mitra, SACT, Department of History, RGC
39. Ms Antara Dey, SACT, Department of Bengali, RGC
40. Ms Aparna Dasgupta, SACT, Department of Sociology
41. MsBidisha Bhattacharya, SACT, Department of English, RGC
42. MsChandrani Mukherjee, SACT, Department of Bengali, RGC
43. MsDarakshanAnjum, SACT, Department of Urdu, RGC
44. MsDiptiMondol, SACT, Department of Political Science, RGC
45. MsJhuma Patra, SACT, Department of Bengali, RGC
46. MsJhumur Banerjee, SACT, Department of Mathematics, RGC
47. MsJinnat Akhtar, SACT, Department of Political Science, RGC
48. MsMitali Sarkar, SACT, Department of Philosophy, RGC
49. MsMoumita Pal, SACT, Department of Zoology, RGC
50. MsMousumi Mitra, SACT, Department of History, RGC
51. MsNeelam Tiwari, SACT, Department of Hindi, RGC
52. MsParomita Ghosh, SACT, Department of Geography, RGC
53. MsPriyaBera, SACT, Department of Geography, RGC
54. Ms Priyanka Singh, SACT, Department of Hindi, RGC
55. Ms Puja Sarkar, SACT, Department of Sociology, RGC
56. MsRakhiparna Ghosh, SACT, Department of English, RGC
57. MsReshmaKhatoon, SACT, Department of Urdu, RGC
58. MsRimpa Banerjee, SACT, Department of Sanskrit, RGC
59. MsRumelaSaha, SACT, Department of English, RGC
60. Ms Soma Mukherjee, SACT, Department of Bengali, RGC
61. MsSuchetaKundu, SACT, Department of Political Science, RGC
62. MsSumana Pal, SACT, Department of Education, RGC
63. Ms Syed Kusum, SACT, Department of Political Science, RGC

Minutes

Agenda 1. The minutes of the last meeting were read out and confirmed unanimously without any modification.

Agenda 2. The NAAC Coordinator, Dr Pritha Goswami presented to the house in details the proforma to be followed in the preparation of the "Departmental Profile" for the forthcoming Second Cycle of Assessment and Accreditation by NAAC.

It was decided that along with the preparation of the Departmental Profile, separate "Profile of each Non-teaching Staff" will be prepared by the Office of the College.

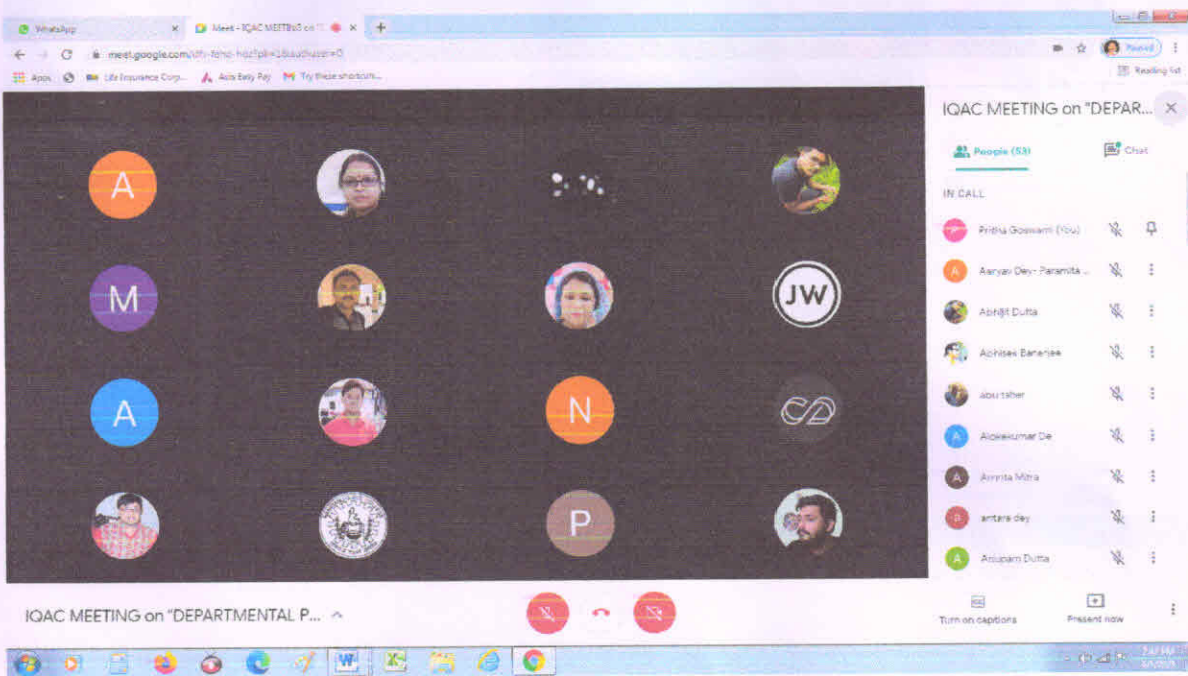
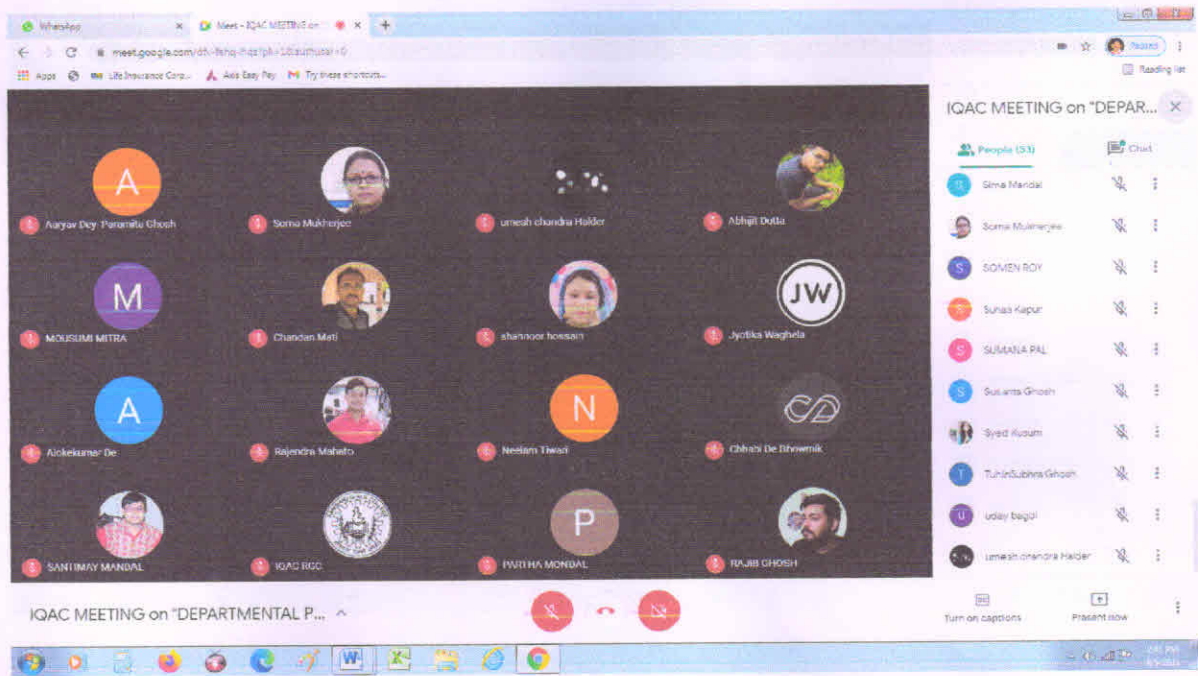
Agenda 3. The Principal reminded the different departments of the necessity of eliciting feedback from the *Alumni* as well the *Guardians* in the existing proforma through the online mode for the preparation of the AQAR 2020-21 and the SSR.

As there was no other agenda to discuss, the meeting ended with a vote of thanks to the Chair.



Principal
Raniganj Girls' College
Principal
Raniganj Girls' College
P.O. Searsole Rajbari-713358
Dist-Paschim Bardhaman, (W.B.)

Screenshots of The virtual meeting held on 5th April 2021



IQAC RGC is presenting

meet.google.com/ah-fah-haz/jh-13oauhuxer-0

Profile of the Department of _____
Raniganj Girls' College
A Journey from 2016-17 to 2020-21

IQAC MEETING on "DEPART... X

People (66)

- Soma Mukherjee
- SOMEN ROY
- Suresh Kapur
- Sukanta Panig
- SUMANA PILL
- Susanta Ghosh
- SWARSHANU MITRA
- Syed Koush
- Tanuj Subhra Ghosh
- uday bagci

IQAC MEETING on "DEPARTMENTAL P... ^

IQAC RGC is presenting

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Points to Ponder

- For clarification of any doubt or queries, please refer to Dr. Anita Mishra, IQAC Coordinator, Raniganj Girls' College or Dr. Priya Goswami, NAAC Coordinator, Raniganj Girls' College
- Refer to the Departmental Profile prepared in the last cycle of NAAC
- Please do not change the format of the proforum
- Period of Academic Year:
 - Academic Year 2016-17 means the year from 01.07.2016 to 30.06.2017
 - Academic Year 2017-18 means the year from 01.07.2017 to 30.06.2018
 - Academic Year 2018-19 means the year from 01.07.2018 to 30.06.2019
 - Academic Year 2019-20 means the year from 01.07.2019 to 31.10.2020 (as per UGC notification)
 - Academic Year 2020-21 means the year from 01.11.2020 to 29.08.2021 (as per UGC notification)
- Kindly abide by the deadlines that will be communicated from time to time.

IQAC MEETING on "DEPART... X

People (69)

IN CALL

- Priya Goswami (You)
- Anvay Dey- Paramita...
- Ashish Dutta
- Ashish Banerjee
- aburahar
- Alok Kumar De
- Anvika Mitra
- Antara dey
- Anupam Dutta

IQAC MEETING on "DEPARTMENTAL P... ^

Virtual Meeting of the IQAC held on 12th April 2021 from 12pm

iqac.rgc@gmail.com



RANIGANJ GIRLS' COLLEGE IQAC MEETING TO BE HELD ON 12.04.2021

Created by: iqac.rgc@gmail.com - Your response: ✓ Yes, I'm going

Time

12pm - 2pm (India Standard Time
- Kolkata)

Date

Mon Apr 12, 2021

Description

An extended virtual meeting of IQAC will be held on 12th April 2021, Monday from 12 noon. All the members of IQAC and invitee members are requested to attend the meeting positively.

Agenda

1. Confirmation of the minutes of the previous meeting
2. Discussion regarding AQAR (new format) and SSR under Criterion 3 to Criterion 7
3. Miscellaneous

Thank you

Dr Anita Mishra
IQAC Coordinator
Raniganj Girls' College

Guests

- ✓ bimal0001@gmail.com
- ✓ changderaindam96@gmail.com
- ✓ IQAC RGC
- ✓ niyogi.santanu@gmail.com
- ✓ pritha71@gmail.com
- ✓ rumelajhelum@gmail.com
- ✓ santughosh131088@gmail.com
- ✓ skpaitandi@gmail.com
- ✓ subodhrajak11@gmail.com
- ✓ suhaskapur2@gmail.com
- abhisekdgp@gmail.com
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- bhattacharyabidisha03@gmail.com
- biocricket@gmail.com
- chhabide@gmail.com
- cleantechbricks@gmail.com
- dranitamishrac@gmail.com
- drmdfarooqueazam@gmail.com
- drshahnoorhossain@gmail.com
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- guddymodak@gmail.com
- islammanirul81@gmail.com
- jacksingh.jack1942@gmail.com
- jcgeology@gmail.com
- vyotika.waghela@gmail.com
- kp1977mg@gmail.com
- marjinakhatun050@gmail.com
- mitalibasurgc@gmail.com
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- simamandal@gmail.com
- soumenpkmv@gmail.com
- ssdesarkar@gmail.com
- sukantarana013@gmail.com

iqac.rgc@gmail.com

My Notes

vbabhi.nc@gmail.com

The virtual meeting held on 12th April, 2021 at 12 noon was presided over by Dr Chhabi De, Principal, Raniganj Girls' College

Members Present

1. In Chair: Dr Chhabi De, Principal, Raniganj Girls' College
2. Dr Anita Mishra, IQAC Coordinator
3. Dr Pritha Goswami, NAAC Coordinator
4. MsJyotikaWaghela, Advisor, IQAC
5. Ms Sandhya Dutta (De), Teachers' Representative, IQAC
6. Dr Swarbhanu Mitra, Teachers' Representative, IQAC
7. DrAlokkumar De, Teachers' Representative, IQAC
8. DrSaumendraSankarDesarkar, Teachers' Representative, IQAC

Invited Members Present (alphabetically)

1. DrBuddhadevMallick, Assistant Professor of Zoology, RGC
2. DrJagmohan Singh, Assistant Professor of Hindi, RGC
3. Dr Md. FarooqueAzam, Assistant Professor of Urdu, RGC
4. Dr Santanu Niyogi, Assistant Professor of English, RGC
5. Mr Abhijit Kumar Dutta, Assistant Professor of Botany, RGC
6. Mr Abhishek Banerjee, Assistant Professor of English, RGC
7. Mr Abu Taher, Assistant Professor of Bengali, RGC
8. MrArindamChangder, SACT, Department of Physics, RGC
9. MrBimal Banerjee, Assistant Professor of Philosophy, RGC
10. MrSantu Ghosh, Librarian, RGC
11. MrSomen Kumar Roy, Assistant Professor of Bengali, RGC
12. MrSubodh Prasad Rajak, Assistant Professor of Political Science, RGC
13. MrSuhas Chand Kapur, Assistant Professor of History, RGC
14. Ms Bela Mondal, Librarian, RGC
15. MsBidisha Bhattacharya, SACT, Department of English, RGC
16. MsRumelaSaha, SACT, Department of English, RGC

Minutes

Agenda 1. The minutes of the last meeting were read out and confirmed unanimously without any modification.

Agenda 2. The NAAC Coordinator, Dr Pritha Goswami presented to the house in details the methodology to be followed in the preparation of **Criteria 3 to 7** of the AQAR 2020-21 as well as the SSR (2016-21) with the help of a power point presentation. It was also decided that once the preparation of the AQAR for the academic session 2020-21 is complete, the same be forwarded to the Governing Body of the college and seek approval for uploading on the NAAC portal.

Agenda 3. The Principal informed the house about the introduction of **G-Suite** under the domain name of *raniganjgirlscollege.org* for conducting online classes for the even semester of the academic session 2020-21. Further, the Principal of the College being the *super admin* of the G-Suite software, communicated that Dr Santanu Niyogi, Assistant Professor of English, Raniganj Girls' College will act as the *main admin* of G-Suite programme. The house unanimously applauded the Principal's suggestion on the matter of celebrating forthcoming events like *Bangla*

Nababorsho on 15th April, 2021 and *Rabindra Jayantion* 9th May, 2021 on the virtual platform. For this purpose the Principal requested the Departments of Bengali and Classical Vocal to make necessary arrangements to organize the aforesaid programme. The Principal also requested the Departments of History and Political Science to jointly observe Dr B R Ambedkar's 130th Birth Anniversary by organizing a Special Web- Lecture Programme on 14th April 2021.

Following the Principal's suggestion, it was unanimously decided that in the near future IQAC as part of its quality initiatives will continue to celebrate such national and international commemorative days, events and festivals or organize webinars and programme on Research Methodology, Intellectual Property Rights (IPR), entrepreneurship or cross cutting issues like Professional Ethics, Gender, Human Values, Environment and Sustainability.

The house was intimated about the names of the employees who have been assigned polling duty for the forthcoming West Bengal Legislative Assembly Elections 2021 by the Principal's Office.

As there was no other agenda to discuss, the meeting ended with a vote of thanks to the Chair.

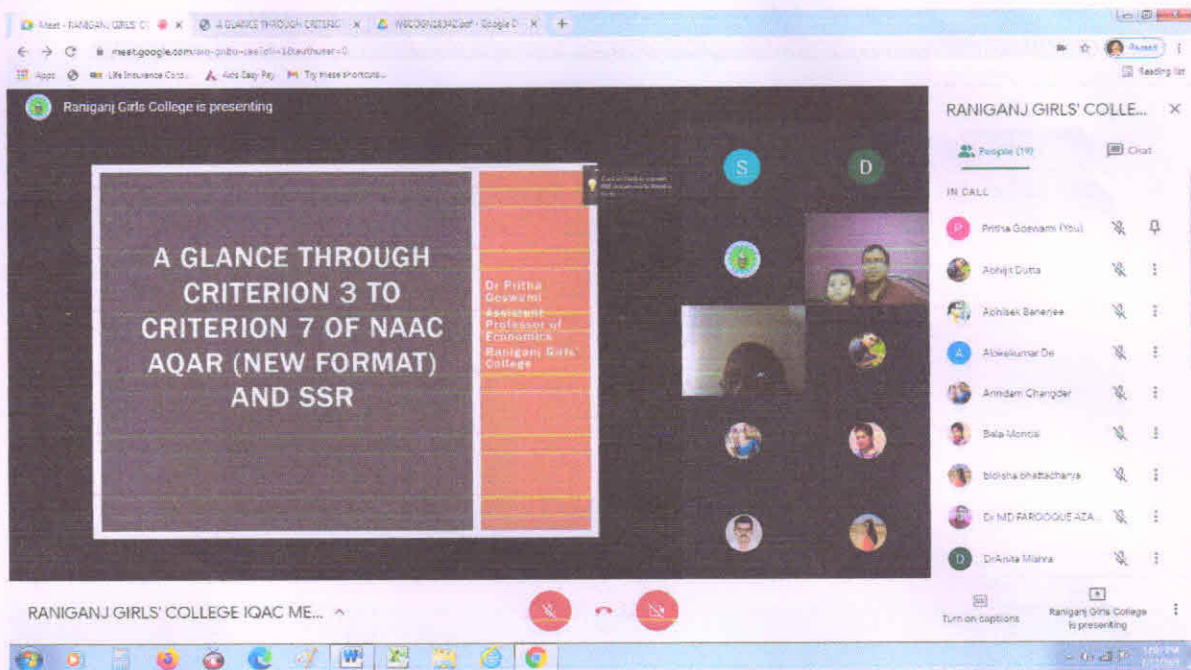
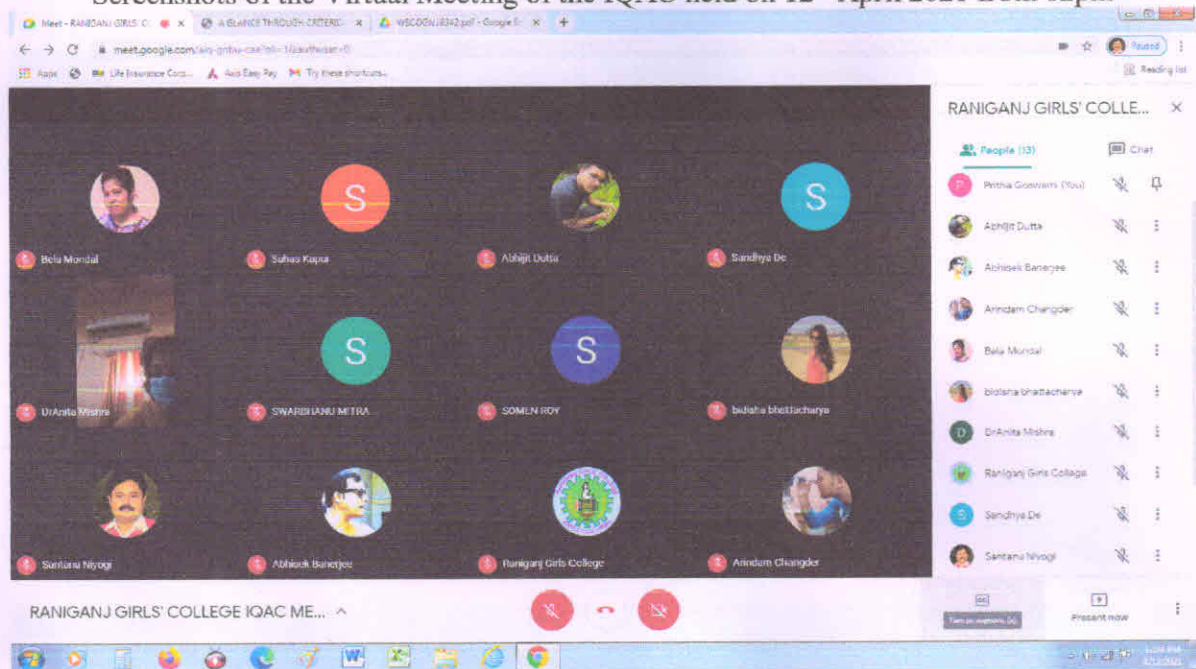
Chalie De

Principal

Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. Searsole Rajbari-713358
Dist-Paschim Bardhaman.(W.B.)

Screenshots of the Virtual Meeting of the IQAC held on 12th April 2021 from 12pm



Meet - RANIGANJ GIRLS' COLLEGE is presenting

meet.google.com/abc-gbtr-cas?pli=1&authuser=0

SOME FOCUS AREAS

- Metric No. 3.2.2: Number of workshops/seminars conducted on **Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship** during the last five years - 5
(within curriculum and beyond curriculum)
- Metric No. 3.5.1: Number of **Collaborative activities for research, Faculty exchange, Student exchange, internship** per year - 10
- Metric No. 4.2.4: Percentage per day usage of library by teachers and students (foot falls and login date for online access) (Data for the latest completed academic year) - 5
- Metric No. 5.1.3: Capacity building and skills enhancement initiatives taken by the institution include the following 1. **Soft skills** 2. **Language and communication skills** 3. **Life skills** (Yoga, physical fitness, health and hygiene) 4. **ICT/computing skills** - 10

RANIGANJ GIRLS' COLLEGE IQAC ME...

Turn on captions RANIGANJ GIRLS' COLLEGE is presenting

Meet - RANIGANJ GIRLS' COLLEGE is presenting

meet.google.com/abc-gbtr-cas?pli=1&authuser=0

ANY QUESTIONS ???

RANIGANJ GIRLS' COLLEGE IQAC ME...

Turn on captions RANIGANJ GIRLS' COLLEGE is presenting



Raniganj Girls' College

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Principal : ☎ (0341)-244-4069, Telefax : (0341)-244-9274, Office: (0341)-244-5280

email: raniganjgirlscollege@gmail.com. website: www.raniganjgirlscollege.org

(NAAC Accredited : B+)

Ref. No.

Date 01.11.2021

NOTICE

An Emergent and Extended in-person meeting of the IQAC, Raniganj Girls' College will be held on 1st November 2021, Monday at 12.30 pm in Room No.04. All members are requested to strictly adhere to all COVID protocols and norms.

Agenda:

1. Confirmation of the previous meeting
2. Commencement of Offline classes maintaining COVID protocols
3. Orientation of First Semester students
4. CAS
5. About Sports, Cultural competition and Exhibition
6. Celebration of festivals, national and international commemorative days and other events
7. Perspective plans for the academic session 2021-22
8. Miscellaneous

Chhabi De

Dr Chhabi De
Principal,
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O.Searsole Rajbari-713358
Dist.Paschim Bardhaman.(W.B.)

The meeting was held in Room No. 4 at 12.30 pm. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Members Present:

Members Present:

1. In Chair: Dr Chhabi De, Principal, Raniganj Girls' College
2. Dr Anita Mishra, IQAC Coordinator
3. Dr Pritha Goswami, NAAC Coordinator
4. Ms Jyotika Waghela, Advisor, IQAC
5. Dr Swarbhanu Mitra, Teachers' Representative, IQAC
6. Dr Alok Kumar De, Teachers' Representative, IQAC
7. Dr Saumendra Sankar Desarkar, Teachers' Representative, IQAC
8. Mr Sukumar Paitandi, Technical Assistance, IQAC
9. Mr Falguni Chatterjee, Representative of the Non-Teaching Staff, IQAC

Other Attendees (alphabetically)

1. Dr Buddhadev Mallick, Assistant Professor of Zoology, RGC
2. Dr Jagmohan Singh, Assistant Professor of Hindi, RGC
3. Dr Krishnadhan Sarkar, Assistant Professor of Mathematics, RGC
4. Dr Md. Farooque Azam, Assistant Professor of Urdu, RGC
5. Dr Narayan Ray, Assistant Professor of Chemistry, RGC
6. Dr Rituparna Ghosh, Assistant Professor of Geography, RGC
7. Dr Santanu Niyogi, Assistant Professor of English, RGC
8. Dr Shahnoor Hossain, Assistant Professor of Urdu, RGC
9. Dr Sima Mandal, Assistant Professor of Botany, RGC
10. Dr Umesh Chandra Halder, Assistant Professor of Zoology, RGC
11. Mr Abhijit Kumar Dutta, Assistant Professor of Botany, RGC
12. Mr Abu Taher, Assistant Professor of Bengali, RGC
13. Mr Anupam Dutta, Assistant Professor of Sanskrit, RGC
14. Mr Arindam Changder, SACT, Department of Physics, RGC
15. Mr Barnali Saha Biswas, Accountant, RGC
16. Mr Chandan Mati, Clerk, RGC
17. Mr Dipankar Chakraborty, SACT, Department of Geography
18. Mr Krishna Singh, SACT, Department of Hindi, RGC
19. Mr Manirul Islam, Assistant Professor of English, RGC
20. Mr Rahul Bhattacharya, Clerk, RGC
21. Mr Sanjit Banerjee, Cashier, RGC
22. Mr Somen Kumar Roy, Assistant Professor of Bengali, RGC
23. Mr Subodh Prasad Rajak, Assistant Professor of Political Science, RGC
24. Mr Suhas Chand Kapur, Assistant Professor of History, RGC
25. Mr Sukanta Rana, Assistant Professor of Zoology, RGC
26. Mr Susanta Ghosh, Assistant Professor of Commerce, RGC
27. Mr Tuhin Subhra Ghosh, Assistant Professor of Zoology, RGC
28. Ms Bidisha Bhattacharya, SACT, Department of English, RGC
29. Ms Marjina Khatun, Assistant Professor of Bengali, RGC
30. Ms Rumela Saha, SACT, Department of English, RGC

Minutes of the Emergent and Extended in-person meeting of the IQAC, Raniganj Girls' College (RGC) held on 1st November 2021

Agenda 1. The minutes of the last meeting were read out and confirmed unanimously without any modification.

Agenda 2. In strict compliance with Government Memo No. 1058-Edn(CS)/10M-32/2021 dated 28.10.21, it was decided that the regular in-person (offline) classes be commenced on and from 16th November 2021. It was also decided that before the commencement of offline classes suitable steps be taken for cleaning and sanitizing the college campus maintaining all COVID 19 protocol.

The assembled house on the advice of the Principal decided to maintain staggered entry of students and commence offline classes in the following manner. The first semester students will attend offline classes on Monday and Tuesday, third semester students will attend the same on Wednesday and Thursday and fifth semester students will attend on Friday and Saturday.

Agenda 3. It was decided in the meeting that an Orientation Programme for the first semester students be organized on 16th November 2021 to orient the learners about the norms related to maintenance of COVID protocols and other academics related issues.

Agenda 4. The house decided that IQAC will proceed with the formalities for placement/promotion of eight incumbents of the college under Career Advancement Scheme which got deferred due to the lockdown during the pandemic. In this context decision was also taken to expedite the process so that the screening/selection of the said incumbents scheduled to be held in Bikash Bhavan, Kolkata can be completed by 31st December 2021. Simultaneously, a decision was also made to initiate the preparation of the CAS files of those incumbents who have become eligible for promotion.

Agenda 5. The assembled decided that the Annual Sports and Annual Cultural competition if possible be organized by the Students' Representative of the college in the month of December 2021 adhering strictly to all COVID norms. In this context, all the Heads of different departments of the college as an annual activity were also requested to organize Departmental Exhibition in their respective class rooms again maintaining and adhering strictly to all COVID norms.

Agenda 6. It was decided that the college as part of the quality initiatives of IQAC will continue to celebrate festivals and events and national and international commemorative days. In this context it was decided that the Saraswati Puja, scheduled in the first week of February 2022 will be organized by the Students' representatives of the college with all grace and piety. Dr Tushar Kanti Banerjee (SACT -I, Department of Bengali, RGC) and Mr Falguni Chatterjee, Head Clerk, RGC will act as priests on this occasion maintaining COVID protocols.

It was also decided that 23rd January 2022, the 125th birth anniversary of Netaji Subhas Chandra Bose and 26th January, the Republic Day of India be celebrated maintaining COVID protocols.

Agenda 7. The perspective plans for the academic session 2021-22 were chalked out as follows:

- Installation of Automated Teller Machine cum Cash Deposit Machine in the college campus by State Bank of India

- Introducing coaching in Karate
- Installation of Solar tree/ Solar Panel
- Initiating the publication of a college level journal
- Organizing Seminars, Conferences, Symposium, Workshops and special Lecture
- Promoting the participation of the incumbents of the college in Faculty Upgradation Programmes and encouraging the research and publication endeavours of the teachers of the college.
- Arranging Career Counselling programme for the learners to enhance their employability
- Encouraging participation of students in co-curricular and outreach activities
- Promoting the environmental friendly campus of the college
- Promoting Institutional Social Responsibility initiatives

As there was no other agenda to discuss under miscellaneous, the meeting ended with a vote of thanks to the Chair.



Principal
Raniganj Girls' College

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P.O. Searsole Rajbari-713358
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